

SUSTAINABLE RICE PLATFORM

ASSURANCE SCHEME FEE STRUCTURE

1. GENERAL OVERVIEW

- 1.1. This document sets out the fee structure for SRP Assurance Scheme. These fees contribute partially to SRP's total costs in maintaining and managing the Assurance Scheme, with the balance met through contributions from SRP annual membership dues and SRP authorized training fees.
- 1.2. This fee structure is effective from *1st December 2024*. All applicants for the SRP Assurance Scheme from this date onwards are required to use this fee structure.
- 1.3. The fee structure comprises three components:
 - 1) Fees for Conformity Assessment Bodies
 - 2) Fee for Verified Units, and
 - 3) Fee for RiceTrace users.
- 1.4. This document is for use in conjunction with the SRP Assurance Scheme document currently in force.

2. Fee of Conformity Assessment Body (paid by CAB to SRP)

- 2.1. A CAB is an entity authorized by SRP to conduct third-party assessments using SRP Standards. These assessments serve as the basis for issuing a third-party statement confirming the audited party's fulfilment of specified compliance requirements.
- 2.2. Before undertaking such assessments, CABs must first build capacity by assigning at least one SRP Scheme Manager and one in-house trainer to demonstrate the availability of in-house staff with knowledge of the SRP Assurance Scheme and its normative documents.
- 2.3. CABs are charged a CAB Evaluation Fee of EUR 500 as an initial registration fee and an Evaluation Fee of EUR 250 per in-house-trainer. Evaluation by SRP is initiated upon payment. These fees are non-refundable in case of unsuccessful evaluation.
- 2.4. The CAB annual License Fee is EUR 2,000, with the first-year fee prorated from joining date. There is also an annual EUR 50 Auditor Registration fee per auditor. The first CAB Fee is payable by CAB on completion of the evaluation and approval process. Subsequent CAB

Fees are payable against an annual invoice for the respective calendar year issued in January of each year).

2.5. CABs intending to extend their SRP assurance services must be re-evaluated prior to re-approval and are subject to the same CAB Evaluation Fee as per 2.3.

2.6. Auditors with dual qualifications for both the SRP Farm Standard and the SRP Chain of Custody Standard will be registered separately for each qualification, incurring an annual fee of EUR 100 per registration.

Table 1: Fee Table for CABs

Description	Fee	When
Evaluation of CAB Application	EUR 500	One-time upon application
Evaluation of Scope Extension	EUR 500	One-time upon application
Evaluation of in-house trainer	EUR 250	One-time upon application
CAB License Fee	EUR 2000	Annually*
Auditor Fee per service	EUR 50	Annually**
Auditor Fee with dual qualification	EUR 100	Annually**

* Prorated from joining date.

** Fee based on number of registered auditors in the system

3. Fee of Verified Unit (paid by VU/Client to CAB)

3.1. All value chain actors are encouraged to join SRP as members in order to benefit fully as partners in a global multi-stakeholder alliance. As a minimum, it is required that the entity commissioning the farm audit must be a fully paid-up SRP member. The CAB will check outstanding membership payment status before audits can be initiated. If the audit has occurred and SRP membership fees remain outstanding, the CAB shall suspend the verification statement and notify the client immediately.

3.2. Fees are charged to the SRP sponsor organizations (e.g. buyer, miller, trader), not to producer groups or individual producers, unless they are established as a legal entity, in this case, the Producer Group or individual producer must join SRP and contract directly with the CAB to commission and cover costs of the audit and other fees, includes SRP membership fee and registration fee.

3.3. CABs may set their own fees for verification audits and any other services offered.

- 3.4. To encourage more producers to register, a scaled fee structure based on farm size is to be introduced. This approach offers reduced fees for larger registered farm areas, and will therefore be more cost-effective as a result.
- 3.5. A CoC site registration fee is payable at a flat fee of EUR 250 per site, regardless of site size or operational type, to be invoiced by the CAB together with the verification audit fee.
- 3.6. Both fees will be collected by CAB together with the verification audit cost. Quarterly invoices for these fees will be issued by SRP to the CAB in the month following each respective quarter, based on verified production area and sites registered in the SRP Audit Management Platform (AMP).
- 3.7. A sponsor organization may commission a third-party audit on behalf of a producer or producer group by contracting an SRP-approved CAB. The sponsor organization may be a private sector, not-for-profit or other organization including individual producer or producer group that are (a) constituted as a legal entity; and (b) are a paid-up SRP member. The sponsor organization is responsible for payment of membership, registration, and audit fees, together with any other applicable fees as contracted with the approved CAB.

Description	Fee	Annual fee per unit
Area registered (ha)		
up to 1,000	EUR 1.70	per ha
1,001 – 2,000	EUR 1.60	per ha
2,001 – 5,000	EUR 1.50	per ha
5,001 - 10,000	EUR 1.25	per ha
Above 10,000	EUR 1.00	per ha
Site registration fee	EUR 250	per site

4. Fee for RiceTrace Users (paid by Users to SRP)

- 4.1. RiceTrace aims to enhance traceability and transparency throughout the value chain, ensuring that all steps are monitored and recorded accurately. The platform offers a comprehensive traceability solution, allowing users to contact suppliers, track transactions of SRP-Verified rice from producer or producer group to the retailer. It is also used to streamline assessment and approvals of SRP labels & claim language.
- 4.2. Assurance fees for RiceTrace access are waived for SRP members and payable only by non-SRP members.

4.3. Non-SRP members will be charged an annual access fee of EUR 250, which covers two manager accounts. Additional accounts will be subject to a fee of EUR 50 per account annually.